



Request for Qualifications

TITLE: DESIGN SERVICES FOR VARIOUS RENOVATIONS & REPAIRS TO VANCE ELEMENTARY SCHOOL.

DATE ISSUED: FRIDAY, OCTOBER 16, 2020

DUE DATE: FRIDAY, OCTOBER 30, 2020

TIME: 1:00 PM

LOCATION: BUNCOMBE COUNTY GENERAL SERVICES DEPT
40 McCormick Place
Asheville, NC 28801
Telephone: 828.250.4233

REQUEST FOR QUALIFICATIONS

Pursuant to the General Statutes of North Carolina, statements of qualification will be received for the following:

VARIOUS RENOVATIONS AND REPAIRS TO VANCE ELEMENTARY SCHOOL

Buncombe County is seeking candidates interested in providing architectural/engineering services for the design of various renovation and repair projects located at Vance Elementary School. Statements of Qualification will be accepted until 1:00 PM on Friday, October 30, 2020 for the above-named item at the Buncombe County General Services Department, 40 McCormick Place, Asheville, North Carolina, 28801. Prior experience in design of educational facilities is encouraged. Buncombe County encourages submittals from minority businesses by providing certified minorities an equal opportunity to participate in all aspects of the RFQ process. One digital copy in .pdf format of said statements of qualification must be submitted in person or by email to ronnie.lunsford@buncombecounty.org, pam.king@buncombecounty.org and generalservices@buncombecounty.org.

Request for Qualifications Authorized by:

Michael Mace
Director, General Services

A. Purpose

Buncombe County is seeking candidates interested in providing architectural/engineering services for the design of various renovation and repair projects at Vance Elementary School.

B. Project Summary

Vance Elementary School is a K-5 public school located at 98 Sulphur Springs Road, Asheville, NC 28806. Renovations and repairs included in this project may consist of:

- Door Hardware & Guardrail Replacements
- Abatement and Roof Envelope Repairs
- Storefront and Window Replacements
- Renovations to Group Toilets
- Kitchen Renovations
- Synthetic Floor Replacement
- HVAC Systems and Controls Replacement
- Hydronic Pipe and Insulation Replacement

C. Submission Requirements

- Letter of Interest – A letter of interest must be submitted giving the qualifications of the project team, including the firm history, individual resumes, current and completed projects over the last seven years.
 - Please provide a list of four completed studies, analyses, and/or design of similar projects within the last seven years which are relevant to the scope of the project as listed above;
 - Please list four projects similar in size, scope, and complexity;
 - Demonstrate success with similar projects for local and state governments and educational institutions, preferably within North Carolina; and
 - Provide examples of the past experience of key members of the proposed team on the projects itemized regarding the above.
- Provide an organizational chart and resumes which will address the following:
 - Name the Principal in Charge, Project Manager, and other individuals to be assigned to the project, providing for each the number of years of service with the company, number of years of professional experience, and educational background inclusive of professional certifications (if a joint venture, please list the above for each firm to be involved). Please indicate the number of persons employed by (each) firm. If the firm has multiple offices, please also list the number of persons employed by each office location proposed to provide architectural services for this project.
 - For sub-consultants, inclusive of landscaping, surveying, engineering, civil engineering, or other key components, please list the names and addresses of each company, as well as the name of any individuals to be assigned to the project.
- Provide a list of the current workload of the firm(s), the individual workload of the Project Manager(s).
- Provide the office location(s) which will be handling the project.

- Deadline – One digital copy in .pdf format of the submission must be received by Buncombe County General Services, either in person at 40 McCormick Place, Asheville, NC 28801 or by email to ronnie.lunsford@buncombecounty.org, pam.king@buncombecounty.org and generalservices@buncombecounty.org. The submissions are due by 1:00 PM on Friday, October 30, 2020.

D. Qualifications

The County will evaluate applicants in conjunction with the anticipated needs of Buncombe County and Asheville City Schools and all information provided by the applicants, as well as information obtained from references, persons, or other sources identified by the applicant or otherwise known. Interviews are not anticipated; however, additional information may be requested.

Candidates with prior similar work experience are urged to apply. Such experience includes, but is not limited to:

- Provision of architectural and engineering services for the design of educational facilities;
- Experience working with the needs of public schools and local government.

A background in energy efficient design and implementation is also strongly encouraged.

E. Contact Information

Please submit all questions about the qualifications process to generalservices@buncombecounty.org.